

**PUBLIC MEETING OF THE
BOARD OF GOVERNORS**

Friday, March 27, 2015

Minutes of the Public Meeting of the Thompson Rivers University Board of Governors, held in the Clock Tower Boardroom, commencing at 12:00 pm.

Board Present: Brian Ross (Chair), Paul Dagg (Vice-Chair), Alan Shaver, Rob Anderson, Brenda Aynsley, Blessing Chiduuro, Bob Holden, Hoberly Hove, Jim Thomson, Guenter Weckerle, Eric Youd

Board Regrets: Tsungai Mhembere, Wally Oppal, Ruth Williams

Executive and Others Present: Matt Milovick (Vice President, Finance and Administration), Bradford Morse (Dean, Faculty of Law), John Sparks (General Counsel and Corporate Secretary), Mark Weir (articling student), Scott Blackford (A/Coordinator, University Governance), Charlene Myers (Manager, University Governance), Paul Manhas (Associate Vice-President, Finance), Brad Morse (Dean, Faculty of Law), Tom Dickinson (Dean, Faculty of Science), Rob Hood (Interim Dean, Faculty of Adventure, Culinary Arts, and Tourism)

HEADING	ITEM / DISCUSSION	ACTION
CALL TO ORDER	The Chair called the meeting to order at 12:00 pm. He asked that, prior to approval of the Agenda, agenda items 9.b. (Law Moot Teams), 7.d. (New Engineering Transfer Program and Tuition Fee Approval, Notice of Motion), 9.c. (Bachelor of Building Science), and 9.a. (International Double Degree) be dealt with to allow the presenters to attend to their duties at the TRU Open House. As there were no objections to this request, the meeting proceeded in this manner.	
PRESENTATIONS	<u>Law Moot Teams</u> Dean Morse introduced the students on the moot teams and their coaches. All of the teams did well in recent moot competitions, with one team winning the Begbie Trophy in the British Columbia Appeal Moot Court competition. The students spoke of their experience and were commended and thanked by Board members, including President Shaver, for their achievements.	

HEADING	ITEM / DISCUSSION	ACTION
NEW BUSINESS	<p><u>New Engineering Transfer Program and Tuition Fee Approval, Notice of Motion</u> Dean Dickinson introduced the program and Vice-President Milovick indicated that the memorandum included in the agenda package outlined the details of the request, including a notice of motion for a vote on the matter to be taken at the May 2015 Board meeting. Praise was expressed for this proposed initiative.</p>	C. Myers
PRESENTATIONS	<p><u>Bachelor of Building Science</u> Dean Dickinson delivered a presentation regarding the Bachelor of Building Science. He stated that the program addresses a critical skill shortage and builds on certificates already offered by TRU. Board members expressed positive feedback for this degree. Dean Dickinson indicated that the degree had already received Senate and Board approval and would be forwarded to the Ministry's Degree Quality Assessment Board for final approval.</p> <p><u>International Double Degree</u> Dean Hood delivered a presentation on a double degree, namely the TRU Bachelor of Tourism Management and NHTV University (Netherlands) Bachelor of Tourism or Leisure Management. This initiative will allow TRU and NHTV students to earn two degrees, one from TRU and one from NHTV, during a 4 year course of study. Dr. Hood stated that the degree is attractive for TRU students and international students, and it is anticipated that two students will enrol in September, which is the current enrolment maximum.</p>	
ADOPTION OF AGENDA	<p>One amendment to the Agenda, in addition to the changes mentioned under "Call to Order," was suggested: that agenda item 5.a. (2015-2016 Budget Context Presentation) be dealt with prior to agenda item 4.a. (Tuition and Other Fees Motion).</p> <p><i>On motion duly made and adopted it was RESOLVED that the Agenda be adopted as amended.</i></p>	
ADOPTION OF MINUTES	<p><i>On Motion duly made and adopted it was RESOLVED to approve the minutes of February 13, 2015.</i></p>	

HEADING	ITEM / DISCUSSION	ACTION
REPORT OF THE FINANCE COMMITTEE	The Finance Committee report consisted of a presentation by Vice-President Milovick regarding the 2015-2016 budget context, during which P. Manhas also outlined anticipated revenues and expenses for the year. A tuition increase of 2% was recommended and the complete budget will be available for discussion at the May meeting.	
BUSINESS ARISING FROM THE MINUTES	<p data-bbox="508 470 808 501"><u>Tuition and Other Fees</u></p> <p data-bbox="508 506 1130 600"><i>On Motion duly made and adopted it was RESOLVED to increase domestic tuition and other fees, as follows:</i></p> <ul style="list-style-type: none"> <li data-bbox="508 646 1159 877">• Increase all domestic tuition fees for all courses and programs, including vocational, that lead to academic credit at Thompson Rivers University (face-to-face and open learning) as per the Ministry of Advanced Education and Labour Market Development guidelines (estimated at 2.0%) <li data-bbox="508 924 1159 1287">• Increase the following ancillary fees as per the Ministry of Advanced Education and Labour Market Development guidelines (estimated at 2.0%): <ul style="list-style-type: none"> <li data-bbox="542 1056 691 1087">○ Lab fees <li data-bbox="542 1092 1101 1123">○ Student computer lab fees (face-to-face) <li data-bbox="542 1127 1013 1159">○ Technology fees (Open Learning) <li data-bbox="542 1163 948 1194">○ Athletics and recreation fees <li data-bbox="542 1199 846 1230">○ Capital building fund <li data-bbox="542 1234 1159 1287">○ Open learning course administration fees and other mandatory fees <li data-bbox="508 1333 1159 1430">• Increase the following ancillary fees by 2.0% <ul style="list-style-type: none"> <li data-bbox="542 1367 867 1398">○ University activity fees <li data-bbox="542 1402 1159 1430">○ Comprehensive university enhancement fund 	
REPORT OF THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE	J. Sparks reported that online surveys for the purpose of evaluating the Board, Board Chair, and Committees would be circulated to all Board members. The Governance and Human Resources Committee will meet in early May to review the results of the surveys and then the report will be forwarded to the May meeting of the Board.	C. Myers
NEW BUSINESS	<p data-bbox="508 1753 716 1785"><u>Board Schedule</u></p> <p data-bbox="508 1789 1170 1885">Mr. Blackford pointed out that the Audit Committee meeting scheduled for November 2015 should be changed from Tuesday, November 10 to Thursday,</p>	C. Myers

HEADING	ITEM / DISCUSSION	ACTION
	<p>November 12. It was also requested that the May 2016 date for the Audit Committee meeting be changed to Tuesday, May 24. With regard to that proposed change, it was recommended that draft audit documents be submitted with the May Board agenda package and that any subsequent revisions be circulated as soon as possible.</p> <p><i>On Motion duly made and adopted it was RESOLVED to approve the Board Schedule as amended.</i></p>	
	<p><u>Policy BRD 15-1, Definition of Scholarly Activity; Repeal</u></p> <p><i>On Motion duly made and adopted it was RESOLVED to repeal the policy entitled Definition of Scholarly Activity, BRD 15-1.</i></p>	C. Myers
	<p><u>Policy BRD 1-5, Governance, Management, and Operations Review; Repeal</u></p> <p><i>On Motion duly made and adopted it was RESOLVED to repeal the policy entitled Governance, Management, and Operations Review, BRD 1-5.</i></p>	C. Myers
	<p><u>Mandate Letter</u></p> <p>The Board Chair reported that he had been communicating with J. Sparks with regard to this matter. Comments on the letter have been sent from RUCBC to the Ministry and a response is awaited.</p>	B. Ross
	<p><u>Hiring of New Manager, University Governance</u></p> <p>Mr. Sparks introduced Charlene Myers, who was attending her first meeting of the Board of Governors.</p>	
PRESIDENT'S REPORT	<p>President's Reports of December 2014 and January 2015 were provided to the Board. President Shaver highlighted elements of his reports. In response to the President's report regarding the success of the Law students at the recent moot competitions, a member of the Board indicated that Accounting students had also done well in recent competitions. It was requested that a presentation regarding the Accounting students be added to the agenda for the May public Board meeting.</p>	C. Myers

HEADING	ITEM / DISCUSSION	ACTION
---------	-------------------	--------

CORRESPONDENCE Presidential Survey Results Request
 J. Sparks spoke to the material included with the meeting package. He indicated that, prior to the survey being conducted, the participants had been informed that the survey would be confidential because confidentiality was key to the success of the process. Furthermore, the University has obligations under the *Freedom of Information and Protection of Privacy Act*. Thus, the Board Chair sent a letter of response to the person requesting the results to indicate the results would not be released.

NEXT BOARD MEETING The next meeting of the Board is on Friday, May 29, 2015.

ADJOURNMENT The meeting was adjourned at 2:30 p.m.

ACTION ITEM	FROM	RESPONSIBLE	STATUS
New Engineering Transfer Program and Tuition Fee Approval, Notice of Motion	March 27, 2015	C. Myers	On agenda
Report of the Governance and HR Committee (circulation of online Board evaluation surveys)	March 27, 2015	C. Myers	On agenda
Board Schedule	March 27, 2015	C. Myers	Completed
Policy BRD 15-1, Definition of Scholarly Activity; Repeal	March 27, 2015	C. Myers	Completed
Policy BRD 1-5, Governance, Management, and Operations Review; Repeal	March 27, 2015	C. Myers	Completed
Mandate Letter	March 27, 2015	B. Ross	On in camera agenda
Presentation regarding Accounting students	March 27, 2015	C. Myers	On agenda
Presentation regarding Strategic Enrolment	February 13, 2015	U. Scheck	Pending

 Board Chair

 President and Vice-Chancellor